



Safeguarding Procedure

Ysgol Heol Goffa is committed to safeguarding and promoting the welfare of children and young people. We expect all staff, governors, volunteers, and visitors to share this commitment.

Our safeguarding officers are:



Miss Ceri Hopkins
Headteacher



Mrs Helen Ley
Deputy
Headteacher



Mrs Frederica Cole
Deputy
Headteacher



Mr Owen Jenkins
Safeguarding
Governor

What to do if you suspect abuse has happened or is likely to happen:

1. Listen to any disclosure carefully.
2. Stay calm, try not to show shock and reassure the pupil.
3. Don't prompt or seek more information than is absolutely necessary.
4. Don't make promises – tell pupil you will have to pass the information on.
5. Record carefully what has happened or been said.
6. Report your concern to a safeguarding officer as soon as possible.
7. Complete a 'My Concern' form and pass it on to CH, HL, FC or OJ.

Should you have additional safeguarding concerns please contact:

Mr. Owen Jenkins, Chair of Governors Owen.Jenkins1@heolgoffa.ysgolccc.cymru /
c/o school 01554 759465

Or contact the Central Referral Team on 01554 742322 / out of hours 0300 333 2222



Governments should make sure that children are properly cared for. There should be laws to protect children from violence, abuse and neglect from adults.

Article 19: I have the right to be protected from being hurt or badly treated